



To: Office of Superintendent  
From: Office of Legal Services  
Subject: Monthly Policy Recommendations  
Review period: March 15, 2023 - April 15, 2023

The Office of Legal Services, in partnership with the Office of Superintendent and applicable department leads, is reviewing the Jeffco District Policy Manual and updating the content. We will be publishing proposed revisions to the manual on the District's website and seeking input from community and District stakeholders. Below are the current recommended changes. These changes will be public for 30 days, during which time we are welcoming feedback from stakeholders. If you have any input about the proposed changes, please send an email to: [legal@jeffco.k12.co.us](mailto:legal@jeffco.k12.co.us)

The recommended changes will become final on April 15, 2022, and the District Policy Manual will be updated accordingly.

1. Revisions to the District Policies as a result of changes to the law and consistent with the CASB Policy update: CASB issued a number of policy recommendations in response to changes in state law. Below, we are recommending adopting many of CASB's recommendations in conjunction with other policy updates.

**Policies/Regulations to be Revised:**

**DJE - Bidding Procedures:** We are recommending that this policy be revised to recognize changes in state law. The revisions are based on the CASB model policy.

**GCO - Evaluation of Licensed Personnel:** We are recommending that this policy be revised to include the state law reporting requirements. The revisions are based on the CASB model policy.

**IKFB - Graduation Exercises:** We are recommending this policy be revised to reflect current district practice.

**IKFB-R - Graduation Exercises, Adornments on Caps and Gowns:** We are recommending this regulation be revised to reflect current district practice.

**LBD-R - Charter Schools (Procedures for New School Applications and Renewal Applications) :** We are recommending this regulation be revised to reflect the updated Charter renewal application deadline of October 1st and to also include a description regarding the type of information that will be considered during the renewal process.

**Policies/Regulations to be Repealed:**

**DAB - Fiscal Management - Fund Balance:** the Board set the fund balance at 4% in Board Policy EL-15. Therefore, this policy no longer reflects the current fund balance, is duplicative and should be repealed.

**DIEE - Financial Oversight Committee:** The Finance Oversight Committee (FOC) is a Board committee, therefore, according to the Policy Governance model, the description of this committee, along with the duties, are now included in Board Policy GP-7. Accordingly, the District policy is duplicative and should be repealed.

**DIEE-R - Financial Oversight Committee:** The Finance Oversight Committee (FOC) is a Board committee, therefore, according to the Policy Governance model, the description of this committee, along with the duties, are now included in Board Policy GP-7. Accordingly, the District regulation is duplicative and should be repealed.